

Festive Helper Volunteer Advert

Name of the service	Various Services
Name of Manager	
Name of volunteer post Supervisor	
Preferred hours per week/time commitment	Various Dates and Times Available
About the service	Over the festive period, our services supporting adults with learning disabilities, mental health needs and older people are going to be holding a variety of Christmas events and are looking for people who can come and support them to make it a special occasion for all.
Purpose of the role	<p>It's never too early to start thinking about Christmas! Here at Creative Support we are looking for volunteers to help us plan and run events and activities over the festive season. Your duties as a Volunteer Festive helper will be varied and could include writing cards, wrapping presents, planning and helping out at Christmas parties and craft activities.</p> <p>Helping at parties will include setting up the room, moving tables and chairs where necessary. Making and handing out refreshments, setting up party games, playing music, and spreading general festive cheer.</p> <p>If you are helping at a craft activity you will prepare the materials, promote the activity to residents, make refreshments, help our residents with the crafts where needed, and tidy away at the end of the session.</p> <p>Christmas jumpers welcomed!</p>
Volunteer duties	<ul style="list-style-type: none"> • Attend and prepare for our festive events • Promote events to our residents • Spread Christmas cheer • Help with decorating the service • Plan and prepare craft activities and quizzes • Make and hand out refreshments • Set up party games

Qualities Required	Essential or Desirable?
Ability to follow written and verbal instructions	Essential
Good communication skills	Essential
Punctual and reliable	Essential
Previous experience of working with / knowledge of supporting adults with support needs	Desirable